

1 EASTSIDE FIRE & RESCUE BOARD OF DIRECTORS
2 REGULAR MEETING
3 October 12, 2023
4 IN PERSON AND VIRTUAL MEETING

5
6 **PRESENT:** Chair Alan Gothelf (City of North Bend)
7 Vice Chair Zach Hall (City of Issaquah)
8 Board Director Karen Howe (City of Sammamish)
9 Board Director Pam Stuart (City of Sammamish) (*virtual*)
10 Board Director Anita Sandall (Fire District 10)
11 Board Director Don Smith (Fire District 10)
12 Board Director Tola Marts (City of Issaquah)
13 Board Director Ron Pedee (Fire District 38)

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15 Fire Chief Ben Lane
16 Board Secretary Nicole Frisch
17 Deputy Chief Will Aho
18 Deputy Director Pam Bryson
19 Deputy Director Jamie Formisano
20 Deputy Chief Doug McDonald
21 Deputy Chief Dana Schutter
22 Finance Director Joan Montegary
23 Budget Finance Analyst Scott Faires

24
25 **AUDIENCE:** Alt. Director Gloria Hatcher-Mays (Fire District 10)

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27 **CALL TO ORDER:** Chair Gothelf called the meeting to order at 4:00 p.m. and took roll.

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29 **PUBLIC COMMENT:** None.

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31 **CONSENT AGENDA:**

32 IT WAS MOVED BY DIRECTOR PEDEE SECONDED BY DIRECTOR SANDALL TO:
33 approve the Consent Agenda as presented. MOTION CARRIED, 8-0.

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35 **FAC MEETING REPORT:**

36 FAC Chair Stuart gave a brief overview of the FAC meeting. She reported that the FAC
37 approved the proposed amendments to the budget as part of the mid-bi budget process.

38
39 **FIRE CHIEF BRIEFING:** Chief Lane presented the Fire Chief Briefing as follows:

- 40 - EF&R's Mercer Island integration team continues to make good progress. Mercer
41 Island promotional interviews were completed for both the Battalion Chief and
42 Lieutenant ranks resulting in one BC and three Lieutenant promotions.
43 - EF&R has completed Battalion Chief, Captain, and Lieutenant promotional
44 assessment centers. Chief interviews are ongoing this month with plans to promote
45 four Lieutenants and three BCs on November 1.

- 46 - Monday, October 9 was day one of our entry-level interview process. We will be hiring
47 from this new eligibility list to fill existing vacancies.
- 48 - EF&R's pilot program for leave behind Naloxone kits has gone county wide! KCEMS
49 Director Tom Rea has endorsed this program as one of the key components of a
50 multi-pronged strategy to address the opioid crisis in our region. Special thanks to DD
51 Formisano and DC Schutter for their efforts throughout this process.
- 52 - On October 26, in partnership with King County Councilmember Sarah Perry, EF&R
53 will be hosting a roundtable discussion on the challenges and risks of battery energy
54 storage systems. Stakeholders will include state, regional, and local representatives.
- 55 - On September 30 staff participated in the evacuation drill in Carnation, several items
56 were identified on how to improve the process. We look forward to future planning
57 opportunities.
- 58 - Emergency Manager Andrew Stevens stepped away from the agency to pursue
59 another opportunity in the emergency management field. Thanks to EM Stevens for
60 his efforts during his time here.
- 61 - PIO Breault has taken the request from the Board and made it a reality. EF&R's media
62 report now captures our total National TV Audience, Local TV Audience, and the
63 respective economic publicity value. Thanks for the suggestion and thanks PIO
64 Breault!

65
66 **REGULAR BUSINESS:**

67 Agenda Bill 2023-27 (NORCOM Financial Participation 2024):

68
69 Chief Lane presented the Agenda Bill. Discussion ensued.

70
71 IT WAS MOVED BY DIRECTOR SMITH, SECONDED BY DIRECTOR SANDALL TO:
72 approve Agenda Bill 2023-27 and Resolution 23-03 as presented. MOTION CARRIED, 8-0.

73
74 Agenda Bill 2023-28 (Operating Expense Fund Mid-Bi):

75
76 Chief Lane presented the Agenda Bill. Discussion ensued.

77
78 IT WAS MOVED BY DIRECTOR SANDALL, SECONDED BY DIRECTOR SMITH TO:
79 approve Agenda Bill 2023-28. MOTION CARRIED, 8-0.

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81 Agenda Bill 2023-29 (Equipment Replacement Fund Mid-Bi):

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83 Chief Lane presented the Agenda Bill.

84
85 Director Stuart left the meeting at 4:31 p.m.

86
87 IT WAS MOVED BY DIRECTOR SANDALL, SECONDED BY DIRECTOR HOWE TO:
88 approve Agenda Bill 2023-29. MOTION CARRIED, 7-0.

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92 Agenda Bill 2023-30 (Capital Facilities and Maintenance Fund Mid-Bi):

93
94 Chief Lane presented the Agenda Bill.

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96 Director Stuart returned to the meeting at 4:33 p.m.

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98 IT WAS MOVED BY DIRECTOR HALL, SECONDED BY DIRECTOR HOWE TO: approve
99 Agenda Bill 2023-30. MOTION CARRIED, 8-0.

100
101 **GENERAL ADMINISTRATIVE DISCUSSION:**

- 102 1. Revenue and Expense Report: Included in packet.
103 2. Incidents Activity Reports: Included in packet.
104 3. July and August Media Report: Included in packet.
105 4. Strategic Plan Quarterly Report: Included in packet.
106 5. CORE Quarterly Report: Included in packet.

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108 **GOOD OF THE ORDER:**

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110 Director Howe reported that she participated in King County Emergency Management Advisory
111 Committee's EM tabletop exercise, which included responsibilities of Emergency Managers, electe
112 officials, and the public throughout different phases of an incident.

113
114 Director Hall thanked staff for the Strategic Plan update. He noted that he likes the format and is
115 looking for additional information about timing for when each specific item can be implemented.

116
117 **CALENDAR REVIEW**

- 118 • D38 Board of Commissioners Meeting – October 17, 2023, 4:00 p.m., Station 87
119 • EF&R Agenda Review – October 30, 2023, 4:00 p.m. (Issaquah)
120 • D10 Board of Commissioners Meeting – November 2, 2023, 4:00 p.m., HQ
121 • Warrant Review – *November 8, 2023* (Issaquah to schedule with ap@esf-r.org)
122 • EF&R Board Meeting – *November 8, 2023*, 4:00 p.m., HQ
123 • WF&R Board of Commissioners Meeting – November 14, 2023, 5:00 p.m., Station 31
124 • Issaquah City Council – 1st and 3rd Monday at 7:00 p.m.
125 • Sammamish City Council – 1st and 3rd Tuesday at 6:30 p.m.
126 • Carnation City Council – 1st and 3rd Tuesday at 7:00 p.m.
127 • North Bend City Council – 1st and 3rd Tuesday at 7:00 p.m.

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129 **ADJOURNMENT:** Chair Gothelf adjourned the meeting at 4:41 p.m.

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Nicole Frisch, Board Secretary

138 Parula Stewart

139 Board Director

140 [Signature]

142 Board Director

144 [Signature]

145 Board Director

148 [Signature]

150 Board Director

[Signature]
Board Director

/s/ Anita Sandall
Board Director

Board Director

Board Director