

1 EASTSIDE FIRE & RESCUE BOARD OF DIRECTORS
2 REGULAR MEETING
3 September 14, 2023
4 IN PERSON AND VIRTUAL MEETING
5

6 **PRESENT:** Chair Alan Gothelf (City of North Bend)
7 Vice Chair Zach Hall (City of Issaquah) - *Virtual*
8 Board Director Karen Howe (City of Sammamish)
9 Board Director Pam Stuart (City of Sammamish)
10 Board Director Anita Sandall (Fire District 10)
11 Board Director Don Smith (Fire District 10)
12 Board Director Tola Marts (City of Issaquah)
13 Board Director Ron Pedee (Fire District 38)

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15 Fire Chief Ben Lane
16 Acting Board Secretary Melissa Knutson
17 Deputy Director Pam Bryson
18 Deputy Director Jamie Formisano
19 Deputy Chief Dana Schutter
20 Finance Director Joan Montegary
21 Budget Finance Analyst Scott Faires
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23 **ABSENT:** Deputy Chief Doug McDonald
24 Deputy Chief Will Aho
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26 **AUDIENCE:** Alt. Director Gloria Hatcher-Mays (Fire District 10)
27 Commissioner Ray Mullen (Fire District 10)
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29 **CALL TO ORDER:** Chair Gothelf called the meeting to order at 4:00 p.m. and took roll.
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31 **PUBLIC COMMENT:** None.
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33 **CONSENT AGENDA:**

34 IT WAS MOVED BY DIRECTOR PEDEE SECONDED BY DIRECTOR SANDALL TO:
35 approve the Consent Agenda as presented. MOTION CARRIED, 8-0.
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37 **FIRE CHIEF BRIEFING:** Chief Lane presented the Fire Chief Briefing as follows:

- 38 - The Mercer Island Integration Team is operational and in full swing. Administrative
39 and operational stakeholders from all divisions are making great progress with their
40 respective counterparts in Mercer Island.
- 41 - Regarding PFAS, EF&R continues to work collaboratively with the City of Issaquah
42 and the Department of Ecology; progress has been made towards an agreed order
43 between the parties. In addition, EF&R has taken the lead on securing funding to
44 support the entirety of the project.

- 45 - On September 6th respective legal briefs were submitted to the arbitrator. EF&R's
46 collective bargaining agreements reference the AAA Labor Arbitration rules, which
47 indicate a decision should be issued within 30 days unless otherwise specified.
- 48 - The Woodinville Pancake Breakfast was a huge success!! Fundraising totals: \$2377
49 in cash, \$1296.76 in Venmo. All proceeds go to support this year's Shop with a Cop
50 event.
- 51 - EF&R hosted a media event, in partnership with King County, in the release of the
52 Ready – Set – Go evacuation messaging. This was another great opportunity to
53 highlight EF&R's efforts to educate and prepare our communities.
- 54 - Over the years, the Firefighter's Association and other prominent state fire service
55 organizations have joined together to annually recognize firefighters who have died in
56 the line of duty giving unselfish service to their communities and Washington State.
57 The 2023 Washington State Fallen Firefighters Memorial Service was held at the
58 Washington State Fire Training Academy (North Bend) on Sunday, August 13th. L131
59 pictured here assisted in the service.
- 60 - EF&R has five employees that are part of a FEMA Operational Taskforce, WA-TF1.
61 Two of those employees were deployed to MAUI for fourteen days to assist in the
62 recovery efforts. On August 26th I had the honor to welcome them home and thank
63 them on behalf of our entire organization for all their efforts.
- 64 - Woodinville's new Brush Truck chassis is currently in Olympia having the Wildland
65 Firefighting skid load fabricated and installed. The build is due to be completed in early
66 March.
- 67 - Emergency Management Analyst, Abdirisak Mohamed, created a comprehensive
68 [grant catalog](#) to simplify the grant application process and identify potential funding
69 opportunities for EF&R and our partners. The catalog will be reviewed and updated on
70 a quarterly basis and Abdirisak will be available to work with your teams to assist with
71 navigating grant application processes. Abdirisak has reached out to city staff
72 (Emergency Management, Finance, Grant) to share the catalog. This will live on the
73 EF&R website on the [Wildfire & Emergency Preparedness page](#).
- 74 - EF&R welcomed our ten newest employees on August 28th, they spent several days
75 getting introduced to EF&R and are now in week three of the SKCFTC recruit
76 academy.

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78 **REGULAR BUSINESS:**

79 Agenda Bill 2023-23 (Close King County Funds):

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81 Director Montegary presented the Agenda Bill. Discussion ensued.

82
83 IT WAS MOVED BY DIRECTOR STUART, SECONDED BY DIRECTOR HOWE TO:
84 approve Agenda Bill 2023-23 and Resolution 23-02 as presented. MOTION CARRIED, 8-0.

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86 Agenda Bill 2023-24 (Open King County Fund):

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88 Director Montegary presented the Agenda Bill. Discussion ensued.

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90 IT WAS MOVED BY DIRECTOR SANDALL, SECONDED BY DIRECTOR STUART TO:
91 approve Agenda Bill 2023-24 and Resolution 23-03 as presented. MOTION CARRIED, 8-0.
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93 EF&R Board Memo: 2023-2024 Mid-Biennium Adjustment:
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95 Chief Lane presented the memo. Discussion ensued.
96

97 Staff requested that the Board refer the 2023-2024 Mid-Biennium Adjustment to the FAC,
98 which will meet Wednesday, September 27, at noon. FAC members are as follows:

- 99 - Director Zach Hall
- 100 - Director Pam Stuart
- 101 - Director Don Smith
- 102 - Director Matt Talbot
- 103 - Director Alan Gothelf

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105 IT WAS MOVED BY DIRECTOR STUART, SECONDED BY DIRECTOR MARTS TO: move
106 the 2023 – 2024 Mid-Biennium Adjustment to the FAC. MOTION CARRIED, 8-0.
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109 **GENERAL ADMINISTRATIVE DISCUSSION:**

- 110 1. Revenue and Expense Report: Included in packet.
- 111 2. Incidents Activity Reports: Included in packet.
- 112 3. July and August Media Report: Included in packet.

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114 **EXECUTIVE SESSION:**

115 At 4:16 p.m., the Board moved into Executive Session for 20 minutes pursuant to RCW
116 42.30.110(1)(g); to review the performance of a public employee.
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118 The Board reconvened at 4:55 p.m. No decisions were made.
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120 At 4:56 p.m., the Board moved into Executive Session for 40 minutes pursuant to RCW
121 42.30.110(1)(i); to discuss with legal counsel representing the agency litigation or potential
122 litigation to which the agency is likely to become a party.
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124 At 5:16 p.m., the Board extended Executive Session for 10 minutes, until 5:26 p.m.
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126 At 5:26 p.m., the Board extended Executive Session for 10 minutes, until 5:36 p.m.
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128 The Board reconvened at 5:26 p.m. No decisions were made.
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130 **GOOD OF THE ORDER:**

- 131 • North Bend Blues Walk is coming up on September 23, 2023.
- 132 • Salmon Days is coming in October.
- 133 • Director Sandall is now the Chair of the LEPC.
- 134 • Director Howe asked what EF&R will do for fuel, in the event of an emergency.
- 135 • Alternate Director Hatcher-Mays asked about the Chipper Program.

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- Director Stuart suggested we align policies for Firewise and Urban Growth. Make a comprehensive plan and community education.

CALENDAR REVIEW

- D38 Board of Commissioners Meeting – September 18, 2023, 4:00 p.m., Station 87
- *Tentative: EF&R FAC – September 27, 2023, 12:00 p.m., HQ*
- EF&R Agenda Review – October 2, 2023, 4:00 p.m. (D10)
- D10 Board of Commissioners Meeting – October 5, 2023, 4:00 p.m., HQ
- WF&R Board of Commissioners Meeting – October 10, 2023, 5:00 p.m., Station 31
- Warrant Review – October 12, 2023 (D10 to schedule with ap@esf-r.org)
- EF&R Board Meeting – October 12, 2023, 4:00 p.m., HQ
- Issaquah City Council – 1st and 3rd Monday at 7:00 p.m.
- Sammamish City Council – 1st and 3rd Tuesday at 6:30 p.m.
- Carnation City Council – 1st and 3rd Tuesday at 7:00 p.m.
- North Bend City Council – 1st and 3rd Tuesday at 7:00 p.m.

ADJOURNMENT: Chair Gothelf adjourned the meeting at 5:45 p.m.


Board Director


Board Director


Board Director


Board Director


Melissa Knutson, Acting Board Secretary


Board Director


Board Director


Board Director


Board Director